

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Catherine Fenton		Telephone number: 07980 727942
Subject²:	Design & cost report for purchase of gym equipment at Rothwell Leisure Centre		
Decision details³:	What decision has been taken?		
	<p>The Chief Officer Financial Services has agreed to inject £226,335.64 departmental prudential borrowing into the 2024/2025 Capital Programme.</p> <p>The Chief Officer, Operations and Active Leeds has given Authority to Spend £226,335.64 in 2024 supported through prudential borrowing at a cost of £26,290 per annum over 5 years at an interest rate of 5.25% for the CV equipment and £14,900 per annum over 10 years at an interest rate of 5.32% for the resistance gym equipment.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate):</p> <p>Rothwell Leisure Centre is in need of investment to provide the services required and to generate additional income to support the Active Leeds Income targets.</p> <p>The associated DCR sets out in full the rationale for the investments and details that the investment will be supported by prudential borrowing</p>		
<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision:</p> <p>The following options were considered, but discounted for the reasons given:</p>			

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.



	<ul style="list-style-type: none"> • Not to replace the gym equipment. The ongoing service and repair costs at Rothwell are increasing, meaning it's now at a point where it is more cost effective to replace rather than repair equipment. • Carry out the refurbishment but just purchase some more equipment to add to the old equipment. Again, this will not capitalise on the full experience and will just highlight the old equipment more which will lead to customer dissatisfaction 	
Affected wards:	Rothwell	
Details of consultation undertaken⁴:	Executive Member Cllr Arif – Executive Member for Public Health and Active Lifestyles.	
	Ward Councillors	
	Others N/A	
Implementation	Accountable officer and proposed timescales for implementation	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Jane Walne – Chief Officer Operations & Active Leeds	
	Signature 	Date: 1st May 2024
	Victoria Bradshaw – Chief Officer Financial Services 	Date: 1st May 2024

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.